



IKASGAIA/ASIGNATURA/SUBJECT: English		
MODULUA/MÓDULO/MODULE: Information management and communication		
KODEA/CÓDIGO/CODE: ING 04-2023/24	KURTSOA/CURSO/COURSE: 4º	KOKAPENA/UBICACIÓN/PERIOD: 8th Semester
IRAUPENA/DURACIÓN/DURATION: 200 h	KREDITUAK/CRÉDITOS/CREDITS: 8 ECTS	MOTA/TIPO/TYPE: MANDATORY
IRAKASLEA/PROFESOR/LECTURER: Arrate García		HIZKUNTZA/IDIOMA/LANGUAGE: English

HELBURUA – OBJETIVO OBJECTIVE:

IKAS-PROZESUAREN EMAITZAK/ RESULTADOS DE APRENDIZAJE/ LEARNING OUTCOMES	ASOZIATUTAKO GAITASUNAK / COMPETENCIAS ASOCIADAS/ ASSOCIATED COMPETENCIES	EDUKIAK/ CONTENIDOS/ CONTENTS
<ul style="list-style-type: none"> • Writing reports, posters and abstracts of work in English • Conduct conversations on common topics • Reading and interpreting catalogues and technical texts in the field written in English • Write CVs and cover letters in English • Identify differences with other cultures • Acquire technical words related to the business world • Conduct business-related discussions in English • Write essays on any situation in English • Conduct telephone conversations in English • Negotiate on business or professional matters in English. • Make a correct oral presentation • Conduct a job interview and negotiate in spoken English 	CG4 CG4.1 CG4.2 CG4.3 CG4.4 CG4.5 CM1 CM5 CM6 CB1 CB4 CB5 CT1 CT6	Review of notions (introducing yourself, presenting your company, grammar, conversation...), expression (writing a report, filling in forms, grammar, conversation, reading, etc.), preparation for the mission abroad (writing a CV and a cover letter, written English, idiomatic expressions, etc.). written English, idiomatic expressions, introduction to different cultures, technical vocabulary, grammar) , professional English (discussions, written expression, telephone, grammar...) and individualised further training.

BALIABIDE /METODOLOGIA PEDAGOGIKOAK - MEDIOS/MÉTODOS PEDAGÓGICOS – PEDAGOGICAL METHODS:

- Expository, explanatory and/or demonstrative sessions by the teacher.
- Exercises carried out in the classroom with the help of the teacher.



- Practical application through exercises, simulations and individual or group experimentation.

BIBLIOGRAFIA – BIBLIOGRAFÍA - BIBLIOGRAPHY:

- English File Upper Intermediate B2, Student's book y workbook (Oxford University Press)
- Business Result Upper-intermediate (Oxford University Press)
- Cambridge English For Engineering (Cambridge University Press)
- Business vocabulary in Use(Cambridge University press)
- Telephone English(Macmillan)
- In company intermediate (Macmillan)
- Professional English in Use (Cambridge)
- www.oup.com/elt/englishfile
- learnenglish.britishcouncil.org/en
- www.bbc.co.uk/learningenglish/
- <https://www.flo-joe.co.uk>

IRAKASKUNTZA MOTA -TIPO DE DOCENCIA – TYPE OF TEACHING

Irakaskuntza mota/Tipos de docencia/Teaching types:

M=Magistrala/Magistral/Master; **S**=Mintegia/Seminario/Seminar; **GA**=Gelako praktikak/Prácticas de Aula/Practical testing in classroom; **GL**=Laborategiko praktikak/Prácticas de Laboratorio/Laboratory Tests; **GO**=Ordenagailuko praktikak/Prácticas de ordenador/Computer Tests; **TA**=Tailerra/Taller/Workshop; **TI**=Tailer industriaial/Taller Industriail/Industrial workshop;

Irakaskuntza mota / Tipo de docencia / Type of teaching	M	S	GA	GL	GO	TA	TI
Ikasgelako eskola-orduak /Horas de docencia presencial /Face-to-face class hours	50				20		
Ikasgelaz kanpoko ikaslearen orduak / Horas de actividad no presencial del alumno/ Student hours outside the classroom	100				30		

EBALUAZIO METODO ETA IRIZPIDEAK – MÉTODOS Y CRITERIOS DE EVALUACIÓN – EVALUATION METHODS AND CRITERIA

ETENGABEKO EBALUAZIOA - EVALUACIÓN CONTINUA – CONTINUOUS EVALUATION

X

AZKEN EBALUAZIOA - EVALUACIÓN FINAL – FINAL EVALUATION

X

Ebaluazio probetan erabili ahal izango diren baliabide eta bitartekoak / Medios y recursos que se podrán utilizar en las pruebas de evaluación / Resources that can be used in the evaluation tests



To be defined on the examination day.

OHIKO DEIALDIA - CONVOCATORIA ORDINARIA – REGULAR CALL

At the beginning of the course the student may choose between two assessment methods. The method chosen by the student cannot be changed throughout the course.

Assessment method 1: Continuous assessment:

- Questionnaires on Moodle (3 parts 10% of the final mark , 30% of the final mark) To be done in class..
- Assignments (3 writings 5% of the final mark ,15 % of the final mark) To be done and handed in in class..
- Speaking exam (15% of the final mark. To be done in class.
- Final Exam (40% of the final mark). To be done in class.

Assessment method 2: Final assessment:

- The final exam accounts for 85% of the final mark.
- The Speaking exam accounts for 15% of the final mark.

Comments:

Assessment method 1: continuous assessment:

- In order to obtain an average mark for the different parts, all of the assessment assignments need to be handed in. Otherwise, the average of the different assessment assignments will not be taken into account and the final exam will account for 85% of the final mark.

EZOHIKO DEIALDIA - CONVOCATORIA EXTRAORDINARIA – EXTRAORDINARY CALL

Assessment method 1: continuous assessment:

- Final exam

* If the student has handed in all of the assessment assignments, the exam accounts for 40% and the average is calculated the same way as in the regular exam.

Assessment method 2: final assessment:

- The final exam accounts for 85% of the final mark.

* The speaking exam mark will be withheld.